



Forecast Submittal System

Submit Forecast

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Either edit an existing forecast form or create a new one. You can create as many forecast forms as you need. For example, you could have separate forecast forms for the summer and winter seasons or for different pollutants. The form(s) you create will be available in the dropdown menu in the Create or Choose an Existing Form area. To create a Forecast Form, click the **New** button.

Customize Your Forecast Forms

1. Give your form a descriptive **name**.
2. Choose the **days** for which you will be entering forecasts, from Today to Day 5.
3. Select **pollutants**.
4. Enter your forecast in concentration or AQI **units**. Concentrations will be converted to AQI.
5. Select reporting area(s) - When **Show All Cities** is selected, all reporting areas appear on one forecast form. Selecting **Individual Cities** shows one reporting area at a time. If **Select Cities** is selected, the chosen reporting areas will appear on one form. Multiple reporting areas may be selected.
6. Check the **Action Day** and/or **Burn Ban Day** check boxes if they apply to your forecasts.
7. If the **Save as Default Form** option is selected, this form will open when you click on the AirNow-Tech Forecast tab to submit your forecast.
8. Click **Save & Build Form** to enter your forecast.

Creating a new forecast form.

Pinal County									
Submitted: Not available (ET)									
Apply to Group: testPinal Save As Default									
Pollutant	Yest. Obs Mon, 11/29	Today Tue, 11/30	Tomorrow Wed, 12/01	Day 2 Thu, 12/02	Day 3 Fri, 12/03	Day 4 Sat, 12/04	Day 5 Sun, 12/05	Delete Forecast	
PM _{2.5} Forecast (AQI)	49	60	75	85	75	62	62	☐	
Action Day	☐	☐	☐	☐	☐	☐	☐	☐	
PM ₁₀ Forecast (AQI)	62	65	70	70	65	62	62	☐	
Action Day	☐	☐	☐	☐	☐	☐	☐	☐	

[Show Discussion](#)

Forecast form with AQI values.

Contacts

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Submit a Forecast & Discussion

Select a form from the dropdown menu in the **Create or Choose an Existing Form** area and click the **Go** button. Enter your **forecast values** for each pollutant: concentration, AQI value, or AQI category.

Forecast Options

If your forecast form includes AQI units rather than concentration units, you can opt to enter an AQI category rather than a value, using the **abbreviations** on the top-right of the webpage.

Check the **Action Day** or **Burn Ban Day** check boxes as applicable.

Add a forecast discussion if desired.

Click either the **Submit** or the **Submit & Email** (notifies users in your email grouping) buttons to submit your forecast.

Forecast Discussion

Similar to the model guidance, the discussion field can be hidden by clicking on **Hide Discussion**.

Forecasts can be saved as a draft using the **Save Draft** button, and you can switch between the last saved and last submitted forecast using **Show Saved Forecasts** and **Show Submitted Forecasts**.

Pollutant	Yest. Obs Mon, 11/29	Today Tue, 11/30	Tomorrow Wed, 12/01	Day 2 Thu, 12/02	Day 3 Fri, 12/03	Day 4 Sat, 12/04	Day 5 Sun, 12/05	Delete Forecast
PM _{2.5} Forecast (AQI)	49	m	m	m	m	m	m	☐
Action Day	☐	☐	☐	☐	☐	☐	☐	
PM ₁₀ Forecast (AQI)	62	m	m	m	m	m	m	☐
Action Day	☐	☐	☐	☐	☐	☐	☐	

Forecast form with AQI categories.

Forecast Guidance

To apply the [NOAA 6Z or 12Z](#) ozone guidance values as your forecast, click the name of the respective model.

The model guidance can be shown or hidden by clicking **Show Guidance** or **Hide All Guidance** links.

Pollutant	Yest. Obs Tue, 11/23	Today Wed, 11/24	Tomorrow Thu, 11/25	Day 2 Fri, 11/26	Day 3 Sat, 11/27	Day 4 Sun, 11/28	Day 5 Mon, 11/29	Delete Forecast
PM _{2.5} Forecast (AQI)		80	89	91	91	91	84	☐
Action Day	☐	☐	☐	☐	☐	☐	☐	

[Hide Discussion](#)
[Apply Discussion to All Cities](#)

Wednesday, northwesterly winds will weaken throughout the day, reducing pollutant dispersion. Furthermore, a strengthening upper-level ridge of high pressure will limit atmospheric mixing. These conditions will lead to Moderate particle levels.

Forecast with discussion option.

Contacts

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